



# November 4, 2013

## Board of School Directors Meeting Agenda

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### 1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

### 2. Approval of Minutes

Approval of the October 21, 2013 Regular Board Meeting Minutes and the October 21, 2013 Committee of the Whole Meeting Minutes.

### 3. Student/Staff Recognition and Board Reports - Sam Tigyer/Daulton Hershey

### 4. Payment of Bills

General Fund	\$ 650,089.39
Student Activities	\$ <u>23,193.87</u>
<b>Total</b>	<b>\$673,283.26</b>

### 5. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools received correspondence from Pennsylvania Department of Agriculture, Bureau of Food Distribution, Michelle Troutman, Administrative Officer, regarding Big Spring School District's review of Schedule of Expenditures of Federal Awards (SEFA). The review indicated the district's SEFA was acceptable. The correspondence is included with the agenda.

### 6. Recognition of Visitors

### 7. Public Comment Period

### 8. Structured Public Comment Period

### 9. Old Business

### 10. New Business

## **11. New Business - Personnel Actions**

### **11.1 Resignation**

Ms. Ingrid Siwy has submitted her resignation as a classroom aide in the Multiple Disabilities Support (MDS) room at Oak Flat Elementary School.

The administration recommends that the Board of School Directors approve Ms. Siwy's resignation as a MDS classroom aide at Oak Flat Elementary School, retroactive to October 29, 2013.

### **11.2 Per Diem Substitute Teachers**

Lucy Bender - Elementary Education  
Catherine Madden - Elementary Education

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list.

### **11.3 Approval of Additional 2013-2014 Mentor Teacher**

#### **Mentor**

Leah Richwine  
Elementary Reading Teacher at  
Newville Elementary

#### **Inductee**

Bonnie Hockley  
Reading Support Teacher at  
Mt. Rock Elementary

The administration recommends that the Board of School Directors approve the additional 2013-2014 mentor teacher as presented.

### **11.4 2013-2014 Additional Bus Driver for Deitch Busing**

#### **Laura Brletich**

The administration recommends that the Board of School Directors acknowledge the addition of Laura Brletich as a bus driver for the 2013-2014 school year, pending all required paperwork.

## **New Business - Personnel Actions**

### **11.5 Child-Rearing Leave of Absence**

Mrs. Megan Frantz, Oak Flat Learning Support Teacher is requesting child-rearing leave of absence via section 3.07 of the current Collective Bargaining Agreement from approximately April 1, 2014 through the end of the 2013-2014 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Frantz's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately April 1, 2014 through the end of the 2013-2014 school year.

### **11.6 Induction Coordinator Recommendation**

#### **Ms. Deborah Whitmoyer**

The administration recommends that the Board of School Directors approve Ms. Deborah Whitmoyer to serve as the Induction Coordinator for the 2013-2014 school year.

## **12. New Business - Other Actions**

### **12.1 Credit Pay**

The professional employees whose names are listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

<b>Chelsea Jackson</b>	<b>\$1,233.00</b>
<b>Karen Ward</b>	<b><u>\$1,155.00</u></b>
<b>Total</b>	<b>\$2,388.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

## **New Business - Other Actions**

### **12.2 Data Dashboard Purchase**

Over the course of the last few years, data tracking has become much more of a time intensive task given the increased number of assessment data points that have either become mandatory by the state or that the District has elected to utilize to better meet the needs of our students. While the task is time intensive, the value of analyzing data to meet the needs of students is unquestionable. The administration has been reviewing systems the past few months that provide data dashboards and have found that iDashboards will meet the District needs the best with their product, support and prices. The majority of the cost will be paid with Accountability Block Grant funds.

The administration recommends that the Board of School Directors approve the purchase and implementation of iDashboard which will be paid with Accountability Block Grant funds.

## **13. New Business - Information Item**

### **13.1 Proposed Trip to Bavaria and Berlin Region**

Ms. Lauren Hetrick and Ms. Mallory Farrands are requesting permission to lead a trip to Bavaria and Berlin region, June 2015. The trip is open to students who are enrolled in the 2014-2015 school year.

A tentative itinerary regarding the trip is included with the agenda. A more detailed itinerary will be submitted to the Board of School Directors at the November 18, 2013 Board meeting.

## **14. Future Board Agenda Items**

## **15. Board Reports**

- 15.1 District Improvement Committee - Mr. Norris/Mr. McCrea
- 15.2 Athletic Committee - Mr. Swanson
- 15.3 Vocational -Technical School - Mr. Wolf/Mr. Piper
- 15.4 Building and Property Committee - Mr. Barrick
- 15.5 Finance Committee - Mr. Blasco, Mr. Piper, Mrs. Swanson and Mr. Gutshall
- 15.6 South Central Trust - Mr. Blasco
- 15.7 Capital Area Intermediate Unit - Mr. Wolf
- 15.8 Cumberland County Tax Collection Committee - Mr. Wolf
- 15.9 Superintendent's Report
- 15.10 Future Board Agenda Items

## **16. Meeting Closing**

- 16.1 **Business from the Floor**
- 16.2 **Public Comment Regarding Future Board Agenda Items**
- 16.3 **Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, November 4, 2013  
Next scheduled meeting is: **November 18, 2013**